

MEMORANDUM OF AGREEMENT

- Between -

TRENT UNIVERSITY
(hereinafter referred to as "the University")

- And -

Trent University Faculty Association
(hereinafter referred to as "the Association")

RE: TUFA Administrative Deadlines and Requirements

WHEREAS the parties have identified several possible modifications to certain deadlines and requirements in the Collective Agreement that may facilitate remote operations; and

WHEREAS those modifications can be effected without substantively changing members' terms or conditions or altering the underlying intent of the parties in negotiating the provisions in question.

Now, THEREFORE, the Parties agree without prejudice or precedent that, for the period 1 November 2020 through 1 September 2021, the following deadlines and requirements will be modified as described below:

1. With regard to Annual Performance Reviews, Article VIII.10.9 reads in relevant part "the Dean shall send a copy to the member electronically and via printed copy in the internal university mail, no later than the second Friday in November." The parties agree that the electronic copy of the letter from the Dean to each member shall suffice, provided that a printed copy is also placed in each member's personnel file, no later than the second Friday in December."
2. With regard to the Annual Teaching Support Fund, Article IV.8.1 reads in relevant part that "[t]here shall be two (2) competitions, one in August and one in December," the parties agree to set November 16th as the deadline for the Winter Term teaching support competition.
3. With regard to Courses Outside the Regular Academic Session, Article VIII.6.1.1 (ii) requires that, "[b]y November 15th for Spring-Summer Session and by January 15th for the Fall/Winter Off-campus programming, a list of the courses to be offered shall be circulated to all members." The parties agree to change the deadline for the circulation of the list of Spring-Summer Session courses to December 15th.

Signed on this 29 day of October, 2020



(On behalf of the University)



(On behalf of the Union)