

## II.5 Provision of Information

Each party shall provide to the other party documents that by policy or practice are routinely available to members of the University. Requests for further information from the other party shall be made through the Joint Committee, and such further information shall not be unreasonably refused. Where such information relates to named individuals in detail, such details shall be restricted to, and treated confidentially by the parties, officers and designated representatives.

Requests for information shall be routed through and/or copied to ~~the Associate Vice President of Human Resources~~ **the President of the University** or the TUFA President, **or their respective designates**, as appropriate. **Such information shall include, but not be limited to:**

- a. **a list of full-time members, by Department or Library including academic or Librarian rank, type of appointment, year of appointment, year of last degree earned and salary;**
- b. **Copies of the University's Budget and Audited Financial Statements once they are approved by the Board of Governors, including documents referred to in the footnotes;**
- c. **Copies of applications made to provincial and federal governments for funding from various funding envelopes, along with accompanying documentation, and their responses, if and when they are received.**
- d. **Copies of all briefs, submissions and reports to the Provincial and Federal Governments, including, but not limited to, regular reports on the "Reaching Higher" targets.**
- e. **Copies of all documents relevant to drawing up long and short term funding plans for the University.**

II.5.1 **In addition**, the University shall annually compile and make available to the Association the following data:

- a. The total amounts spent on salaries and benefits for the members of the TUFA bargaining unit as available from existing payroll data.
- b. Aggregate data for health insurance benefits as currently provided by the carrier.
- c. *becomes II.5.1.2)*

II.5.1.1 **The University will provide TUFA with copies of all letters of appointment and re-appointment of faculty and librarians as they are issued.**

- II.5.1.2** ~~Once appropriate databases have been established,~~ **The University will provide the following information to TUFA on or before October 1, February 1, and June 1 the following information:**
- a. **The total number of courses offered by the University and the total number of courses and the number of student-courses-taught by TUFA bargaining unit members, by Department and indicating the number of students enrolled in each course.**
  - b. **The number of graduate students in each program and the number of TUFA members teaching, supervising and examining graduate students and the number of graduate students taught, supervised and examined by individual TUFA members.**
  - c. **The University will provide TUFA with a list of all stipendiary employees, Limited Term Appointments (LTAs), and conversions (Article III.4.2.3.1) of stipendiary allocations to LTAs by Department.**
  - d.
- II.5.1.3** **The University will immediately provide TUFA with names of all successful and unsuccessful tenure and promotion candidates, along with copies of the letters to them advising them of their tenure and/or promotion status.**
- II.5.1.4** **The University will provide TUFA with a list of all TUFA members eligible for retirement without penalty under the faculty pension plan; and the University's plans for replacement of faculty and librarians who choose to retire.**
- II.5.1.5** **The University will provide to TUFA a list of successful and unsuccessful sabbatical (and other forms of Leave) applicants, covered by Article IV.5, by December 15 of the academic year preceding the year for which the leave has been requested.**
- II.5.1.6** **The University shall provide to TUFA a list of successful and unsuccessful merit awards, under Article III.9.2.1 by December 1 of the year in which the awards are allocated.**
- II.5.1.7** **The University shall provide TUFA with a list of all Department Heads/Chairs, including their temporary replacements. The university shall indicate course load reductions granted to such Heads/Chairs (including Graduate Directors) by September 30 of the current academic year.**