

Letter of Understanding

Between

the Board of Governors on behalf of Trent University
(hereinafter referred to as "the University")

And

the Trent University Faculty Association
(hereinafter referred to as "the Association")

Dean of the School of Education & Professional Learning

WHEREAS the position of Dean of the School of Education & Professional Learning will be introduced in September 2010; and

WHEREAS the parties recognize that need for academic governance structures in the absence of a Chair;

THE PARTIES AGREE TO THE FOLLOWING PROVISIONS:

1. The School of Education & Professional Learning will select a Committee Chair to chair the Personnel Committee (see III.5.1.1), and Tenure Committee (see III.7.6) charged with making personnel recommendations within the School of Education & Professional Learning within the provisions of the relevant collective agreements.
2. The Committee Chair will be selected according to the appointment procedures laid out in III.13 for the appointment of departmental chairs, with the exception that III.13.2 will be replaced with the following:

The Departmental/Program Committee shall meet to discuss the requirements of the position, and shall elect a search committee. The search committee shall have one member elected by and amongst the faculty in the School holding Limited Term Appointments and three members elected by and amongst the faculty in the School holding probationary and tenured appointments.

3. It is understood that the duties of the Committee Chair will be considered part of the member's service to the Program and will be taken into account when workload is assigned by the Dean of the School of Education & Professional Learning.
4. All other tasks normally carried out by a Department/Program Chair are the responsibility of the Dean of the School of Education & Professional Learning.
5. The Personnel Committee in the School of Education & Professional Learning will consist of all tenured and probationary faculty members in the School.
6. The Personnel Committee shall be charged with constituting Hiring Committees to make recommendations concerning all appointments in the School. Such committees will have the composition set out below:

For Tenure stream appointments in the School:

- Committee Chair, as voting Chair
- 2 tenure stream members, elected by and amongst the members of the Personnel Committee.

1. 1 limited term appointment member, elected by and amongst the faculty holding limited term appointments in the School.

- 1 teacher candidate, chosen by and amongst the current teacher candidates.

For Limited Term appointments in the School:

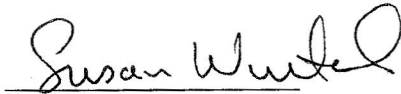
- Committee Chair, as voting Chair
 - 2 tenure stream members, elected by and amongst the members of the Personnel Committee.
7. All hiring committees will make recommendations concerning hiring to the personnel committee for approval. Personnel recommendations regarding LTA will be forwarded to the Dean. Personnel recommendations for tenure track will be forwarded to the Provost and VP Academic.
 8. Tenure Committees in the School of Education & Professional Learning shall be elected annually (when applicable) by and amongst members of the Personnel Committee.
 9. Recommendations for reappointment, tenure, promotion, and merit will be made to Dean, School of Education, and taken forward to COAP, and the Provost and Vice President Academic, as appropriate.

Unless extended by agreement of the parties, this Letter of Understanding expires on June 30, 2011.

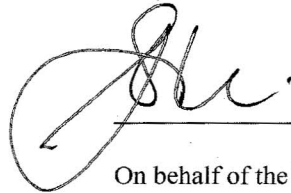
This Letter of Understanding supersedes all previous agreements related to the School of Education & Professional Learning.

This agreement is without prejudice or precedent to the position of either party with respect to future cases.

Dated at the City of Peterborough this 13th day of September 2010.



On behalf of the Association



On behalf of the University