

II.5

Provision of Information

Each party shall provide to the other party documents that by policy or practice are routinely available to members of the University. Requests for further information from the other party shall be made through the Joint Committee, and such further information shall not be unreasonably refused. Where such information relates to named individuals in detail, such details shall be restricted to, and treated confidentially by the parties, officers and designated representatives.

Such information shall include, but not be limited to:

- a. By November 1st of each year, a list of members, by Department or Library, including academic or Librarian rank, type of appointment, year of appointment, and salary. For members on leave, the type of leave shall be indicated.
- b. Copies of the University's Budget and Audited Financial Statements when approved by the Board of Governors, including copies of public documents referred to in the footnotes.
- c. Copies of reports to the Provincial and Federal Governments, such as reports on the "Reaching Higher" targets.
- d. The total number of courses offered by the University and the total number of courses taught by members, by department.
- e. The number of graduate students in each program and the number of members teaching and/or formally supervising graduate students.
- f. By November 1st of each year, the names of all Chairs and Directors (including Directors of graduate programs).
- g. Tables from the financial report of Ontario universities (Council of Finance Officers, University of Ontario), annually, when available: Table 6 Expense – Operating Trent University and Expense – Operating Total for Universities.

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In addition, the University shall annually compile and make available to the Association the following data:

- a. The total amounts spent on salaries and benefits for members of the bargaining unit as available from existing payroll data.

- b. Aggregate data for health insurance benefits as currently provided by the carrier.

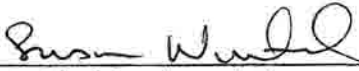
II.5.1.1 Within 60 days of having received a letter of appointment or reappointment signed by a member, the University will provide the Association with a copy of same.


Where an appointment involves special commitments in relation to capital start-up costs and/or special support for teaching, research or administration, these shall be detailed in the initial appointment letter. Upon request, such arrangements will be discussed at Joint Committee. Such commitments, where provided, shall be granted to the individual member directly, and the total of such commitments shall be reported annually to the Joint Committee for information. A list of all such allocations shall be provided to Joint Committee by November 1st for the preceding July 1st to June 30th period.

II.5.1.2 Within 14 days of Board approval, the University will provide the Association with a list of all Board-approved personnel decisions relating to members, including names and the decision specific to each member.

II.5.1.3 By November 1st of each year, the University will provide the Association with a list of all members eligible for retirement without penalty under the faculty pension plan.

Signed on September 14, 2009 in Peterborough, Ontario.


On behalf of the Association


On behalf of the Administration