

Executive Committee

ASSOCIATION OF THE TEACHING STAFF OF
TRENT UNIVERSITY

Minutes of the First Meeting

June 2, 1966.

The first meeting of the Executive Committee was held on Thursday, June 2, 1966 at 10 a.m. in the Senior Common Room of Catharine Parr Traill College. The following members of the Committee were present: Professor Boote, Professor Kay, Professor Sandeman and Professor Wilson.

- Minutes of
May General
Meeting
1. Professor Boote, acting as chairman pro tem, reviewed the events of the May general meeting. It was noted that the Constitution had been adopted unanimously, that a unanimous decision to apply for membership in the C.A.U.T. had been adopted, and that the decision had been taken to hold an election of a first executive committee of the Association later in the month.
- Election
Results
2. Professor Kay reported on behalf of Professor Lodge, chief Electoral Officer, that as a result of the election four members of faculty had been chosen for the Committee: Professor Boote, Professor Kay, Professor Sandeman, and Professor Wilson. Following the provisions in the Constitution, it was the responsibility of this Committee to choose from amongst its own members the four required officers of the Association.
- Choice of
Officers
3. It was moved by Professor Wilson, seconded by Professor Kay, that Professor Boote should be named Chairman of this Association for the first two-year term of office. Passed unanimously.

It was moved by Professor Wilson, seconded by Professor Kay, that Professor Sandeman should be named Vice-Chairman during the same term. Passed unanimously.

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It was moved by Professor Kay, seconded by Professor Boote, that Professor Wilson should be named Secretary for the same term. Passed unanimously.

It was moved by Professor Boote, seconded by Professor Wilson, that Professor Kay should be named Treasurer for the same term. Passed unanimously.

Professor Boote then assumed the role of Chairman of the meeting and of the Association.

Fees

4. After some discussion it was agreed to ask Professor Kay as Treasurer to enquire within the University and during the course of the forthcoming meetings of the C.A.U.T. at Sherbrooke, Quebec, concerning the proper method of payroll deduction of fees for this Association, concerning the proper procedure for issuing income tax receipts, and the appropriate date for commencement of these arrangements. It was agreed that, because affiliation with C.A.U.T. may be delayed for some time, it was unlikely that these procedures would begin before Christmas, 1966.

Representation at C.A.U.T. Annual Meeting

5. It was agreed that Professor Kay should be the Association's official observer-delegate at the forthcoming annual meeting of the C.A.U.T. to be held in Sherbrooke, Quebec, June 14-15. If Professor Kay is unable to stay for the whole proceedings, Professor Chambers would be asked to attend as many sessions as possible.

It was agreed that Professor Boote should approach the President of Trent University to enquire whether, on this first occasion, the University would be prepared to pay the expenses of Professor Kay during his brief stay in Sherbrooke.

Admission to C.A.U.T.

6. It was agreed that Professor Boote should immediately write to Dr. Percy Smith, National Secretary of the C.A.U.T., to make formal application on this Association's behalf for affiliation with the C.A.U.T.

It was further agreed that Professor Kay should be in touch with Mr. Smith at Sherbrooke to find out if and when the formal process of application can be carried out, particularly when the ad hoc committee of visitation to Trent University of the national C.A.U.T.

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Executive and Finance Committee would take place.

It was also agreed that Professors Kay and Chambers should be asked to keep some record of the proceedings at Sherbrooke, particularly concerning reports on salaries, on non-pension benefits, and on fees and the fiscal year of the C.A.U.T. It would be appreciated if Professors Kay and Chambers could send brief reports of their observations to the members of the Executive Committee.

- Membership 7. After some discussion it was agreed that a list of those associated with the C.A.U.T. should be compiled during the fall, after study of policies in other universities.
- Advice to Members 8. It was agreed that late in the summer a letter might be sent to all members and to incoming staff drawing to their attention the list of officers of the Association as a result of today's proceedings, and suggesting at what point the process of achieving affiliation with the C.A.U.T. might be expected to be completed.
- O.C.U.F.A. London Conference 9. Professors Boote and Wilson reported concerning the recent meeting held at the University of Western Ontario, London, of the Ontario Council of University Faculty Associations. Professor Boote observed that the chief business arising from this conference was the question of what action might be taken in the light of the recent publication of the Duff-Berdahl Report. The conference had recommended to affiliated faculty associations that they should encourage study committees of members of the Board, the Senate, and of the faculty associations to review the Report. By the coming fall it might be necessary for this Association to take some stand on a number of matters: the question of faculty and student membership on the Board, the question of Board membership in Senate, and the question of setting limited terms (without renewal) for chairmen of departments and other university academic officers.
- Professors Kay and Chambers^{were} asked to enquire at Sherbrooke what procedures were contemplated concerning the Report by other faculty associations.

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- O.C.U.F.A. Affiliation 10. Professor Kay raised the question of this Association's seeking affiliation with the O.C.U.F.A. It was agreed to take the matter to a general meeting of the Association in the fall.
- Salary Committee 11. Professor Boote raised the question of the Association's responsibility to the University Salary Committee in the forthcoming fall. It was agreed that the Association should provide (and if necessary volunteer) information concerning general principles of salaries in the current national and Ontario situation; it was also agreed that the Association should be prepared in individual cases to cooperate in investigating a faculty member's appeal for improvement of his new financial terms, once he had been advised by the University of his new arrangements for the succeeding year.
- Next Executive Committee Meeting 12. It was agreed that the next Executive Committee meeting should take place early in September before a fall general meeting.
- Adjournment 13. On a motion by Professor Wilson, seconded by Professor Kay, the meeting was adjourned at 11.25 a.m.

Maurice J. Boote,
Chairman.

Alan Wilson,
Secretary.